

RESIDENCY RULES & REGULATIONS

Documents that may be used to support a claim of residence in Texas and gainful employment in Texas:

Residence | If the student is a Transfer or holds a PR card/Qualifying Visa/Employment Authorization Card (EAD Card):

- Apartment lease or mortgage voucher (student's name must be on the lease)
- Two Texas bank statements (one current and one that is 12 months old)
- Texas driver's license showing a Texas address (issued at least 12 months prior to the Census Date)
- Texas motor vehicle registration (issued at least 12 months prior to the Census Date)
- A current Texas voter registration card (issued at least 12 months prior to the Census Date)
- Two utility bills (one current and one that is 12 months old) showing name and Texas address

International students | Non-Citizen with NO qualifying Visa, and meets the Texas Higher Education Coordinating Board requirements under HB 1403, sec. 02, (aka SB 1528):

- Core Residency Questionnaire

If student applied for Temporary Protective Status (TPS) or Permanent Residence but has not yet been approved, submit:

- Core Residency questionnaire
- The Notice of Action (NOA) form from the United States Citizenship and Immigrant Service (USCIS)

Gainful Employment | may need to provide more than one of the following documents:

- Letter from employer (on company letterhead) with starting date to present date(s) of gainful employment and hours worked per week (at least 20 hours per week for a year). DO NOT submit W-2 forms, as they don't prove length of time employed. *NOTE: work study, the receipt of stipends, fellowships, or research or teaching assistantships does not constitute gainful employment for Texas residency purposes.*
- Parents' 1040 Federal Income Tax returns for the current and previous tax years. 1040 tax return must be filed in Texas and student claimed as a dependent. If parents are divorced, submit copy of the divorce decree.
- Student's 1040 Federal Income Tax Return filed in Texas and parent(s) 1040 showing they did not claim the student as a dependent. If married and spouse provides majority of support, submit spouse's 1040 Federal Income Tax returns.
- Two paystubs (one current and one that is 12 months old)

For additional information on residency, visit collegeforalltexas.com

CORE RESIDENCY QUESTIONNAIRE

This questionnaire is used to determine if a University of Houston student qualifies for resident tuition. The determination of residency classification for tuition purposes is governed by the Texas Education Code, Section 54.052 through 54.064 and rules and regulations promulgated by the Texas Higher Education Coordinating Board. Failure to provide complete and accurate information, supporting documents, and appropriate signatures will delay processing and may result in denial of your application for residency.

Please submit the completed questionnaire via myUH self-service account, or as an attachment via email at residency@uh.edu.

PART A. Student Basic Information. All students must complete this section.

Name: _____ Student ID (myUH) Number: _____

Date of Birth: _____

PART B. Previous Enrollment. For all students.

1. During the 12 months prior to the term for which you are applying, did you attend a public college or university in Texas in a fall or spring term?

Yes

No

If you answered "no," please go on to Part C.

If you answered "yes," complete questions 2-5.

2. What Texas public institution did you last attend? (Give full name, not just initials)

3. In which terms were you last enrolled? (Check all that apply)

Fall, 20 _____

Spring, 20 _____

4. During your last semester at a Texas public institution, did you pay resident (in-state) or nonresident (out-of-state) tuition?

Resident (in-state)

Nonresident (out-of-state)

Unknown

5. If you paid in-state tuition at your last institution, was it because you were a Texas resident or because you were a nonresident who received a waiver?

Resident

Nonresident with a waiver

Unknown

Important: If you were enrolled at a Texas public institution during a fall or spring semester within the previous 12 months and were classified as a Texas resident, skip to Part I, sign and date this form, and submit it to your institution. If you were not enrolled, or if you were enrolled but classified as a nonresident, proceed to Part C.

PART C. Residency Claim.

Are you a resident of Texas? Yes No

If you answered "yes," continue to Part D.

If you answered "no," complete the following and continue to Part I.

Of which state or country are you a resident? _____

If you are uncertain, continue to Part D.

RESET PAGE

CORE RESIDENCY QUESTIONNAIRE

PART D. Acquisition of High School Diploma or GED.

	Yes	No
1. a. Did you graduate or will you graduate from high school or complete a GED in Texas prior to the term for which you are applying?	<input type="checkbox"/>	<input type="checkbox"/>
b. If you graduated or will graduate from high school, what was the name and city of the school? _____		
2. Did you live or will you have lived in Texas the 36 months leading up to high school graduation or completion of the GED?	<input type="checkbox"/>	<input type="checkbox"/>
3. When you begin the semester for which you are applying will you have lived in Texas for the previous 12 months?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are you a U.S. Citizen or Permanent Resident of the United States? <i>PERMANENT RESIDENTS, please submit a copy of both sides of the card.</i>	<input type="checkbox"/>	<input type="checkbox"/>

Instructions to Part D:

If you answered “no” to question 1, 2, or 3, go to Part E.

If you answered “yes” to all four questions, go to Part I.

If you answered “yes” to questions 1, 2, and 3, but “no” to question 4, complete a copy of the [Affidavit of Intent to Become a Permanent Resident](#), provided as an attachment to this form, skip to Part I of this form, and submit both this for and the affidavit to your institution.

PART E. Basis of Claim to Residency. To be completed by those who did not answer “yes” to questions 1a, 2, and 3 or Part D.

1. Do you file your own federal income tax as an independent taxpayer?

Yes

No

An independent tax payer should not be claimed as a dependent for tax purposes by another person. If you file a joint return with your spouse, answer “yes.”

2. Are you claimed as a dependent or are you eligible to be claimed as a dependent by a parent or court-appointed guardian*?

Yes

No

To be eligible to be claimed as a dependent, your parent or legal guardian must provide at least one half of your support. A step-parent does not qualify as a parent if he/she has not adopted the student.

3. If you answered “No” to both questions about, who provides the majority of your support?

Self

Parent or Guardian*

Other: _____

Students basing claim of residency on a guardian must provide documentation of court-appointed guardianship.

Instructions to Part E:

If you answered “yes” to question 1, and “no” to question 2, continue to Part F.

If you answered “yes” to question 2 got to Part G.

If you answered “yes” to both questions 1 and 2, skip to part G.

If you answered “no” to 1 and 2 and “self” to question 3, go to Part F.

If you answered “no” to 1 and 2 and “other” to question 3, go to Part G.

If you answered “no” to 1 and 2 and “other” to questions 3, go to Part H and provide an explanation, and complete Part I.

RESET PAGE

CORE RESIDENCY QUESTIONNAIRE

PART F. Questions for students who answered "Yes" to Question 1 or "Self" to Question 3 of Part E.

	Yes	No	Years	Months	Visa/Status
1. Are you a U.S. Citizen?	<input type="checkbox"/>	<input type="checkbox"/>			
2. Are You a Permanent Resident of the U.S.? If yes, please <i>submit a copy of both sides of your Permanent Resident card.</i>	<input type="checkbox"/>	<input type="checkbox"/>			
3. Are you a foreign national whose application for Permanent Resident status has been preliminarily reviewed? (You should have received a fee/filing receipt or Notice of Action (I-797) from USCIS showing you I-485 has been reviewed and has not been rejected.)	<input type="checkbox"/>	<input type="checkbox"/>			
4. Are you a foreign national here with a visa, or are you a Refugee, Asylee, Parolee, or here under Temporary Protective Status? If so, indicate which and <i>submit appropriate documentation of this status.</i>	<input type="checkbox"/>	<input type="checkbox"/>			
5. Do you currently live in Texas? If you are out of state due to a temporary assignment by your employer or other temporary purpose, please check "no" and explain in Part H. <i>You may be required to submit additional documentation supporting a temporary employment absence.</i>	<input type="checkbox"/>	<input type="checkbox"/>			
6. a. If you currently live in Texas, how long have you been living here?					
b. What is your main purpose for being in Texas? <i>If reasons other than those listed, give an explanation in Part H.</i>	Go to College <input type="checkbox"/>		Establish/Maintain a Home <input type="checkbox"/>		Work Assignment <input type="checkbox"/>
7. a. If you are a member of U.S. military, is Texas your Home of Record?	<input type="checkbox"/>	<input type="checkbox"/>			
b. What state will have been listed as your military legal residence for tax purposes on your Leave and Earnings Statement for the 12 months prior to enrollment.	State				

	Yes	No
8. Do any of the following apply to you? (Check all that apply)		
a. Hold the title (Warranty Deed, Deed of Trust, or other similar instrument that is effective to hold title) to residential real property in Texas? If yes, date acquired: _____	<input type="checkbox"/>	<input type="checkbox"/>
b. Have ownership interest and customarily manage a business in Texas without the intention of liquidation in the foreseeable future? If yes, date acquired: _____	<input type="checkbox"/>	<input type="checkbox"/>

RESET PAGE

CORE RESIDENCY QUESTIONNAIRE

	Yes	No
9. While living in Texas, have you: (Check all that apply)		
a. been gainfully employed for a period of at least a consecutive 12 months? <i>Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expense for one 9-month academic year. Employment conditioned on student status such as work-study, the receipt of stipends, fellowships, or research or teaching assistantships does not constitute gainful employment.</i> <i>Students may be required to submit documentation of gainful employment in Texas.</i>	<input type="checkbox"/>	<input type="checkbox"/>
b. received primary support through services from a social service agency for a period of at least a consecutive 12 months?	<input type="checkbox"/>	<input type="checkbox"/>
10. a. Are you married to a person who has been classified as a Texas resident by a Texas public institution or could answer "yes" to any part of question 8 or 9?	<input type="checkbox"/>	<input type="checkbox"/>
b. If yes, indicate which question (and which part of the question) could be answered "yes" by your spouse.		
c. How long have you been married to the Texas resident?	Years	Mo.

Skip Part G and continue to Part H.

PART G. Questions for students who answered "Yes" to Question 2 of Part E or who answered "Parent" or "Legal Guardian" to Question 3 of Part E.

	Yes	No	Years	Months	Visa/Status
1. Is the parent or legal guardian upon whom you base your claim of residency a U.S. citizen?	<input type="checkbox"/>	<input type="checkbox"/>			
2. Is the parent or legal guardian upon whom you base your claim of residency a Permanent Resident of the U.S. If yes, please <i>submit a copy of both sides of his or her Permanent Resident card.</i>	<input type="checkbox"/>	<input type="checkbox"/>			
3. Is this parent or legal guardian a foreign national whose application for Permanent Resident Status has been preliminarily reviewed? (He or she should have received a fee/filing receipt or Notice of Action (I-797) from the USCIS showing his or her I-485 has been reviewed and has not been rejected.)	<input type="checkbox"/>	<input type="checkbox"/>			
4. Is this parent or legal guardian a foreign national here with a visa, or a Refugee, Asylee, Parolee, or here under Temporary Protective Status? If so, indicate which and <i>submit appropriate documentation of this status.</i>					
5. Does this parent or legal guardian currently live in Texas? If he or she is out of state due to a temporary assignment by his/her employer or other temporary purpose, please check "no" and explain in Part H. <i>You may be required to submit additional documentation supporting a temporary employment absence.</i>	<input type="checkbox"/>	<input type="checkbox"/>			

RESET PAGE

CORE RESIDENCY QUESTIONNAIRE

	Yes	No	Years	Months	Visa/Status
6. a. If he or she is currently living in Texas, how long has he or she been living here?					
b. What is your parent's or legal guardian's main purpose for being in the state? <i>If reasons other than those listed, give an explanation in Part H.</i>	Go to College <input type="checkbox"/>		Establish/Maintain a Home <input type="checkbox"/>		Work Assignment <input type="checkbox"/>
7. a. If your parent or legal guardian is a member of U.S. military, is Texas your Home of Record?	<input type="checkbox"/>	<input type="checkbox"/>			
b. What state will have been listed as his or her military legal residence for tax purposes on his or her Leave and Earnings Statement for the 12 months prior to enrollment.	State				

	Yes	No
8. Do any of the following apply to your parent or legal guardian? (Check all that apply)		
a. Hold the title (Warranty Deed, Deed of Trust, or other similar instrument that is effective to hold title) to residential real property in Texas If yes, date acquired: _____	<input type="checkbox"/>	<input type="checkbox"/>
b. Have ownership interest and customarily manage a business in Texas without the intention of liquidation in the foreseeable future? If yes, date acquired: _____	<input type="checkbox"/>	<input type="checkbox"/>
9. While living in Texas, has your parent or legal guardian: (Check all that apply)		
a. been gainfully employed for a period of at least a consecutive 12 months? <i>Gainful employment requires an average employment of at least 20 hours per week for one year or earnings equal to at least half of tuition and living expense for one 9-month academic year. Employment conditioned on student status such as work-study, the receipt of stipends, fellowships, or research or teaching assistantships does not constitute gainful employment.</i>	<input type="checkbox"/>	<input type="checkbox"/>
b. received primary support through services from a social service agency for a period of at least a consecutive 12 months?	<input type="checkbox"/>	<input type="checkbox"/>
10. a. Is your parent or guardian married to a person who has been classified as a Texas resident by a Texas public institution or could answer "yes" to any part of question 8 or 9?	<input type="checkbox"/>	<input type="checkbox"/>
b. If yes, indicate which question (and which part of the question) could be answered "yes" by your parent or guardian's spouse.		
c. How long has your parent or guardian been married to the Texas resident?	Years	Mo.

CORE RESIDENCY QUESTIONNAIRE

PART H. General Comments.

Is there any additional information that you believe your college should know in evaluating your eligibility to be classified as a resident? If so, please provide it below:

PART I. Certification of Residency. *All students must complete this section.*

I understand that officials at the University of Houston (UH) will use the information submitted on this form to determine my status for residency eligibility. I authorize UH to verify the information I have provided. I agree to notify the proper officials at UH of any changes in the information provided. I certify that the information on this application is complete and correct. I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment and/or appropriate disciplinary action.

Signature: _____ Date: _____

RESET PAGE

RESET ALL

PRINT