

Author Disclosures and Intellectual Property

Presenters for Continuing Education Programs agree to adhere to the ASHA Author Agreement and Disclosure Policy* as summarized below:

- To adhere to the deadlines as detailed in the acceptance notification regarding additional information that is required, such as presentation materials, etc.
- To provide appropriate evidence to support any claims related to efficacy, validity, or reliability of approaches to assessment or treatment.
- To offer evidence-based content in a manner that does not ridicule, defame or demoralize individuals or groups.
- To complete, and submit, by the stated deadline, the required disclosure form identifying any financial or nonfinancial relationship relevant to the content of your presentation.
- To alert UH COMD CEA and update your disclosure submission if there are any changes in your financial and nonfinancial relationships that occur after your initial disclosure but prior to the presentation.
- When including information about a specific product or service, to offer information on the theoretical framework, relevant evidence, and operational details.
- When the content will be focused on a specific product or service and will not include information on similar or like products/services, to disclose that in the proposal submission.
- To refrain from any promotion in the presentation.
- That any research in which you participated and may be discussing in this presentation is in compliance with mandated national and institutional policies and procedures pertaining to animal and/or human subjects research.
- To comply with the Health Insurance Portability and Accountability Act (HIPAA) and to ensure the privacy of patients/clients by refraining from using names, photographs, or other patient/client identifiers in your presentation(s) without the patient's/client's knowledge and written authorization.
- To follow the guidelines for crediting authorship for research presentations as outlined in the Publication Manual of the American Psychological Association. That no part of the presentation or materials (e.g. PPT, handouts) infringes upon any copyright or other intellectual property right of any third party.
- If any part of the presentation or materials involve the performance or reproduction of any pre-existing work, that you are the owner of the copyright, or have obtained permission.
- That the presentation and materials will contain nothing libelous, injurious, or untrue.

Disclosure Policy

Everyone involved in the program or listed as an author for a presentation is required to complete a disclosure form indicating any financial or nonfinancial relationship relative to the content of the proposed session.

A relationship is relevant if it could influence the information presented in the course and could be perceived as a conflict of interest by learners. Relevant relationships must be disclosed in the author/presenter disclosure form.

Relevant Financial Relationships Defined

Financial relationships are those relationships in which the individual benefits by receiving a salary, royalty, intellectual property rights, gift, speaking fee, consulting fee, honorarium, ownership interest (e.g., stocks, stock options, or other ownership interest, excluding diversified mutual funds), or other financial benefit. Financial relationships can also include "contracted research" in which the institution gets the grant and manages the funds and the individual is the principal or named investigator on the grant.

Relevant Nonfinancial Relationships Defined

Nonfinancial relationships may include personal or professional roles, experiences, and background. The planners and instructional personnel must disclose to the Provider all nonfinancial relationships related to course content. The Provider will determine—through a guided discussion with the planners and instructional personnel—whether anything they disclosed cannot be resolved through disclosure to the attendees. Nonfinancial relationships must be disclosed during promotional efforts about the course and prior to the beginning of the course. If there are no nonfinancial relationships, then this must be disclosed as well.

Please note that having a disclosable financial or nonfinancial relationship does not prevent you from speaking. Disclosing such relationships is intended to give attendees a more complete context in which to consider the information you provide. As a general guideline, err on the side of disclosure. Disclosures will be included with the author information .

*Modified from the 2024 ASHA Convention Author and Disclosure Agreement