

Appendix B UH ERC Fee Schedule

To offset the costs of providing the operational and audit functions required by ERC contracts and to comply with the rules of the Texas education agencies and the ERC Advisory Board, the UH ERC levies the charges shown below in the UH ERC Access Fee schedule.

UH ERC Access Fee Schedule			
	1 Year Project	2-5 Year Project	Single Files
External to UH System	\$8,000	\$15,000	1 year or 2-5 Year Project fee + 10%
UH System	\$5,500	\$9,000	1 year or 2-5 Year Project fee + 10%
Student* (annually per student)	\$500	N/A	N/A

The UH ERC may, at its sole discretion, waive access fees.

***Students must notify the UH ERC Executive Director of their graduation. The new graduate will receive a courtesy fee at \$500 for one year after graduation. At the conclusion of the year, the graduate will be charged at the appropriate non-student rate. Failure to notify the executive director in a timely manner may result in immediate termination of access to UH ERC data and may jeopardize access for future projects utilizing the data.**

Student Fellowship

Each year, the UH ERC will sponsor one high quality student project for waived UH ERC project fees. The student proposal will be selected through a competitive proposal process. Email Dr. Catherine Horn clhorn2@uh.edu for application details.

The access fees for ERC Authorized Researchers cover **up to five** researchers working remotely on an Approved Project. For Approved Projects with special requirements, annual fees may be negotiated between the UH ERC and the principal investigators.

Definitions

- **Approved Project**– A research project utilizing the ERC data, to be conducted under the auspices of the ERC and for which approval has been granted by the Advisory Board.
- **Authorized Representative**– The State of Texas’ designated ERC (The University of Texas at Austin, The University of Texas at Dallas, and the University of Houston) are considered authorized representatives of the state as defined by Family Educational Rights and Privacy Act of 1974 (FERPA).
- **ERC Authorized Researcher**– An ERC Authorized Researcher is considered an *Agent* of the ERC. An *Agent* is a person who is authorized to access the ERC data to conduct work as part of an approved project at a designated ERC access location. An **Agent** or ERC Authorized Researcher must either be a primary investigator designated for an approved project or be assigned to conduct work on behalf of an approved project by one or more of its primary investigators of record. An **Agent** or ERC Authorized Researcher must have a current, signed confidentiality agreement on file with the UH ERC.
- **Student**– An ERC Authorized Researcher who is currently seeking a college degree and has received IRB Approval from their respective institute of higher education.
- **UH System**– An institution that is a member of the same Texas university system as the Educational Research Center’s institution (e.g., The University of Houston- Clearlake).