

HUMAN RESOURCES

2022 ePerformance Documents

The ePerformance documents for 2022 will be created and available no later than February 28, 2022. Managers should meet with their employees to discuss goals for 2022 no later than March 11, 2022.

The timeline for 2022 ePerformance Documents is as follows:

- The due date for employees to enter goals is March 11, 2022.
- The due date to Establish Criteria is March 25, 2022.
- The due date for Employee Self Evaluations is December 2, 2022.
- The deadline to complete 2022 ePerformance documents will be February 28, 2023.

Based on recommendations from Faculty and Staff across divisions the ePerformance process has been updated and features new improvements.

New this year!

- Simplified templates based on job function.
- Updated ratings of 1 through 4. The rating definitions have not changed.
- An automatic save function on all templates.
- Reduced number of clicks to complete the document.
- Modified goals section to be weighted heavier than responsibilities.

Training and Resources

Training and resources regarding Performance are available on the **Human Resources ePerformance website**. On the website, you can access:

- [Timeline and due dates](#)
- Training Resources for 2022 ePerformance coming soon.
- SMART Goals training for managers and employees available through TAP

Contact Information

- For general ePerformance questions, you may contact the assigned HR business partner for your department or college. **Click here for Employee Relations Contacts.**
- For document issues contact Compensation;
 - Krista McElroy at 713-743-9980 or klmcelro@central.uh.edu
 - Lardee Osidele at 713-743-8968 or OOosidel@central.uh.edu
- You may also contact the HR Service Center at HRSC@uh.edu or at 713-743-3988.

Thank you.

Sandra Armstrong