

SEVIS J-1 TRANSFER OUT FORM

Step 1: Complete this form and bring it to ISSSO. Exchange visitor desiring to transfer out to another school should complete this form and bring it to the International Student & Scholar Services Office (ISSSO) at Student Center North, Room N203. If you need more information, please call: 713-743-5065.

Name: _____ PS ID: _____

“I, hereby, notify the International Student and Scholar Services Office at the University of Houston that I intend to transfer to the following institution:

Name of Institution (be specific if there are branch campuses) _____

Exchange Visitor Program Number: _____

Street address of school: _____

City: _____ **State:** _____ **Zip:** _____ **Phone:** _____

Program start date with the New Institution: _____

I would like the date of: ___/___/___ to be the RELEASE DATE of my SEVIS record. This date must be before the end date of your DS-2019 and should match the program start date at the new institution.

Signature: _____ Date: ___/___/___

SEVIS ID Number (found on the top right of the DS-2019): **N00** _____

University of Houston Department Approval

I verify that the purpose of the transfer is to complete the objective for which the exchange visitor listed above was admitted to the U.S.

Supervisor's name

Signature

Date

Step 2: After this form has been submitted to ISSSO, you can give a copy of this form to the school you are transferring to.

For UH ISSSO Use Only

Updated In SEVIS by: _____ Date: _____ Release Date: _____