

<b>Job Title</b>	LCDC Counselor
<b>Employer/ Agency</b>	Cenikor Foundation
<b>Job Description</b>	<ol style="list-style-type: none"> <li>1. Work with clients to develop and implement an individualized treatment plan CMBHS within three (3) service days of admission.</li> <li>2. Develops individualized treatment plan based on comprehensive assessment.</li> <li>3. Conducts regularly scheduled treatment plan reviews every week.</li> <li>4. Provide individual and group counseling services to each client as indicated by the therapeutic schedule and treatment plan.</li> <li>5. Conducts chemical dependency counseling sessions, life skills group sessions and leads encounter groups as assigned.</li> <li>6. Conducts self as a rational authority and role model within the therapeutic community modality.</li> <li>7. Works in conjunction with all facility staff to facilitate a safe environment for client recovery.</li> <li>8. Complete client discharge summary within two (2) working days of discharge from the program.</li> <li>9. Complete required referral reports accurately and submit as needed.</li> <li>10. Monitor length of authorization by reviewing in Welligent and communication with Insurance/Billing and create/update treatment plan accordingly</li> <li>11. Ensure documentation is complete and accurate and meets the criteria for appropriate level of care according to clinical, funding and billing</li> <li>12. Ensure documentation in the clinical record is legible and complies with documentation standards.</li> <li>13. Ensure completion of Big 5 performance management tool by the required deadlines and use of SMART goals to support annual performance compensation review.</li> <li>14. Assist Clinical Manager in upholding the core principles of Cenikor's culture to help maintain a positive working environment for all team members.</li> <li>15. Maintain compliance with federal and state regulatory standards as well as Cenikor policies and procedures.</li> <li>16. Maintain strict confidentiality on all client and foundation matters and refer questionable issues to your supervisor.</li> <li>17. Perform additional duties as assigned and consistent with the exempt functions as defined in this job description.</li> </ol>
<b>Qualifications</b>	<p><b><u>Skills, Knowledge and Abilities:</u></b></p> <ul style="list-style-type: none"> <li>• Knowledgeable of therapeutic community philosophy.</li> <li>• Willingness to adhere to the therapeutic community modality.</li> <li>• Possesses good oral and written communication skills.</li> <li>• Experienced and capable of identifying appropriate resources for client development and providing substance abuse counseling.</li> <li>• Capable of discerning facts from opinions and remaining objective when</li> </ul>

- listening to conflicting opinions and able to avoid power struggles.
- Experienced in working with diverse population.
- Possesses good time management skills needed to meet aggressive deadlines and prioritize multiple tasks.
- Patience, perseverance, and resilience in a challenging environment.
- Presents a professional, positive image.
- Knowledge of Microsoft Office software required, including MS Outlook calendar.
- Ability to consistently uphold the Core Principles of Cenikor's Culture with all team members:
  - Demonstrate mission of service to our clients
  - Positive, respectful communication with both staff and clients
  - Demonstrate self-motivation and perseverance to achieve goals
  - Role model appropriate, professional behaviors including appropriate client boundaries
  - Work effectively as part of a team, helping to set up others for success

**Education:**

- Associates required

**Experience:**

- Two (2) years of substance abuse treatment experience preferred.
- One (1) year of counseling experience with chemically dependent adolescents preferred.

**Licensure Required:**

- LCDC

<b>Salary/Hours</b>	Sunday-Thursday 8am-4pm, PRN and Part Time available
<b>City, State, Zip</b>	Houston, TX
<b>Application Method</b>	Apply Here: <a href="https://cenikor.e3applicants.com/careers/LCDC-Counselor--Houston-TX-592">https://cenikor.e3applicants.com/careers/LCDC-Counselor--Houston-TX-592</a>
<b>Opening Date</b>	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@central.uh.edu](mailto:mswjobs@central.uh.edu) with the hiring details of your new job opportunity. Thank you.

