# REGISTER FOR ORIENTATION

Step-by-Step Guide

## STEP 1

Log into your accessuh.uh.edu account and click on **myUH**, the UH Self-Service icon.

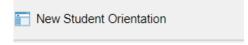
#### STEP 2

Click on Admissions.



# STEP 3

Click on **New Student Orientation**.



#### STEP 4

#### Click Press Here for Available Conferences

to view available dates.

Please note that once the spaces for a particular session are filled, that orientation date will no longer appear as an option.

Press Here for Available Conferences

## STEP 5

View the available date and then click **return**.

# STEP 6

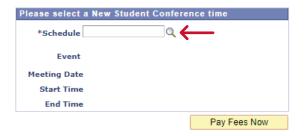
Click **Pay for Conference Now** to make your payment. The fee will be added to your account.

After submitting payment, you must confirm your selected date.

Pay for Conference Now

#### STEP 7

Click on the magnifying glass to select your conference date. Click **Select** once you have selected your date. A dialog box will appear notifying your the fee has been added. Click **OK**.



#### STEP 8

A box will appear once you click the magnifying glass. Select the date that you would like to register for and click **Pay Now**.

# STEP 9

Once you click **Pay Now**, you will be on the payment screen. Follow the on-screen instructions to make the payment. Once your payment is confirmed, click **OK**.

# **STEP 10**

Follow the on-screen instructions to make a payment. You will receive a confirmation email once you have made your payment.

# **STEP 11**

Click **Register for Conference** to confirm your registration date and time. **You must confirm your date to be fully registered.** 

# **STEP 12**

Once you reach the Registration Complete screen, you have successfully registered for New Student Orientation.

