# EAB Navigate Practice Exercises #1

## Exercises for Exploring Key Areas of the EAB Navigate Platform

*Access Navigate through AccessUH.*

### Navigating a Student's Profile

Search for a student you know by name or PSID using the top magnifying glass.

1. What is this student's:
    a. Cumulative GPA?
    b. Most recent enrollment?
    c. Cell number?

2. Can you find this student's:
    a. Success Marker progress? (hint: Success Progress tab)
    b. Instructors for this semester? (hint: Class Info tab)
    c. Risk level in another major? (hint: Major Explorer tab)
    d. Class schedule? (hint: More tab, Calendar from the drop down menu)

### Searching For Students

Search enables you to generate a list of users that match certain criteria: Keywords (e.g., name, email, ID number) and multiple filters build upon one another.

1. Navigate to the Advanced Search homepage by clicking on the magnifying glass search icon on the red left-side navigation menu.

2. Click the "Show Advanced Filters" button on the top right.

3. Let's find Sam:
    a. First, use the drop down menus to find all students at UH named "Sam" (hint: enter "Sam" as your Keyword and click "search" to load your results.)
    b. Now click Modify Search to find all the Sams that were enrolled in Fall 2017. (hint: choose "Fall 2017" as your Enrollment Term.
    c. Now click Modify Search to find all the Sams who were here in Fall 2017 who are not in good standing (hint: enter GPA below 2.0 in Performance Data)
    d. (hint: remove the filters from this search so you can start fresh on the next one.)

4. Now find one of yours who is:
    a. In your College and major.
    b. Received a grade of D-F in a course in your major in a recent semester (hint: Course Data drop down).
    c. Is your list too big? Click Modify Search to add additional filters.
    d. Is your list too small? Click the X to delete a search filter.

5. Save your Search

6. Find your Saved Search using the "bookmark and plus sign" icon on the left navigation bar.

7. Good work! Now try a few more searches – really click around and explore what can and can't be done.